

**WHO:** Prattville Area Chamber of Commerce

**WHAT:** Prattville CityFest 2018

**WHEN:** Saturday, May 12, 2018 - 9 a.m. to 5 p.m.

**WHERE:** Historic Downtown Prattville, Alabama

**SELECTION:** Approximately 200 exhibitors will be accepted for CityFest by a panel who serve on the selection committee. All applicants will be screened by this committee, which has been selected on the basis of expertise in either an overall or specific area and/or crafts. The decision of this panel on all applications is final.

**ELIGIBILITY:** A photograph of work must accompany each application. The selection committee will make decisions based on work represented in the photographs. If two vendors share an exhibit space, both must submit photos. All photos will be returned if accompanied by a self-addressed and adequately stamped envelope. The selection committee does not assume any liability for loss or damage and recommends original photographs not be submitted.

**DEADLINE:** Entries must be received by April 13, 2018. No refunds will be granted for cancellation after April 13, 2018.

**EXHIBITING INSTRUCTIONS:** All means of display should be provided by the exhibitor. Tables and chairs will not be provided. **A COVER SHOULD BE BROUGHT IN CASE OF RAIN OR EXTREME HEAT.** Exhibit spaces will be approximately 12' x 15'. All materials/supplies/exhibits must be contained within the allotted 12' x15' space.

**FEE SCHEDULE:** Booth space: \$100.00 - After April 13th: \$125.00.

**APPLICATION PROCEDURE:** An entry fee of one hundred dollars (\$100.00) or \$125.00 by April 14th. A signed registration form must accompany each application. Make checks payable to Prattville Chamber. Checks will be deposited upon receipt. **PLEASE DO NOT SEND CASH.**

**REFUND POLICY:** The space fee will be fully refunded to exhibitors who are not selected. Those applicants accepted by the selection committee will be sent space assignments, maps, and other pertinent information after April 16, 2018.

**ENTERTAINMENT:** Prattville CityFest has live, continuous stage entertainment. Continuous children's games and activities are conducted in a designated children's area. Business and civic exhibits are interspersed with craft exhibits.

**A PRATTVILLE CITY ORDINANCE PROHIBITS ALCOHOLIC BEVERAGES AT THIS EVENT.**

The Prattville CityFest Committee/Chamber of Commerce agrees not to sell/distribute your information to any 3rd party.

Please send bottom portion with check to:

**Prattville Area Chamber of Commerce ♦ Attn: Prattville CityFest ♦ 131 North Court Street ♦ Prattville, AL 36067**

**Prattville CityFest 2018 Arts & Crafts Registration**

NAME: (As it should appear on the program) \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: (Day) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Night) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**PLEASE BE ACCURATE - Failure to do so may result in the loss of your booth space without refund.**

I will exhibit the following items in my booth space: *(please name ALL types of exhibit items that will be in your booth.)*

I request the same booth space as previous years (if available) \_\_\_\_\_ Yes \_\_\_\_\_ No

Does your exhibit include a canopy? (check one) \_\_\_\_\_ Yes \_\_\_\_\_ No

**A limited amount of electricity is available (110v only) for \$50. NO GENERATORS WILL BE ALLOWED. If electricity is required to support your exhibit, please complete the following:**

**Equipment to be used:** \_\_\_\_\_ **Amps:** \_\_\_\_\_

I HAVE READ THE TERMS AND CONDITIONS SET FORTH IN THE APPLICATION AND AGREE TO ABIDE BY THEM AND SUCH OTHER RULES AND REGULATIONS AS ESTABLISHED BY PRATTVILLE CITYFEST. MY CHECK IS ENCLOSED. I UNDERSTAND THE ABOVE INFORMATION IS TRUE, AND I WILL BE REFUSED THE RIGHT TO SET UP IF MY REQUIREMENTS EXCEED THE AREA LIMITATIONS.

\_\_\_\_\_  
 Date Vendor Signature

For internal use only: Booth(s) Assigned: _____ Amount Paid: _____
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Thanks for your interest in Prattville CityFest 2018. This event is our opportunity to celebrate our pride in Prattville.

We are extremely proud of the many gracious compliments that we received in the past. It is our goal to again make Prattville CityFest a favorite with our exhibitors, and an event truly worthy of our "Preferred Community."

We are constantly changing to better meet your needs, (many as a result of your suggestions), aimed at making Prattville CityFest even better. We want to make Prattville CityFest 2018 a success for all involved.

Several veteran exhibitors have said that Prattville CityFest was the most organized show that they had ever attended. We will make every effort to insure that Prattville CityFest is a pleasurable and profitable experience for you...this is our promise.

~ the Prattville CityFest Committee

## TERMS & CONDITIONS

(Keep for your Information)

1. The decision of the selection committee is final.
2. Prattville CityFest committee cannot assume responsibility for theft or damage.
3. In the event of cancellation of the event due to weather, refunds cannot be made.
4. Exhibits must be set up by 8:30 a.m. Saturday and not dismantled until 5 p.m..
5. Vehicles must be removed from the exhibit area by 8:30 a.m. Saturday and may not re-enter until 5 p.m..
6. No more than two vendors may share an exhibit space.

For more information, please call the Prattville Area Chamber of Commerce 334-365-7392 or visit [www.prattvillecityfest.com](http://www.prattvillecityfest.com).

## Prattville CityFest 2018

131 North Court Street ♦ Prattville, AL 36067  
[www.prattvillecityfest.com](http://www.prattvillecityfest.com)



Prattville CityFest  
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The City of Prattville is a mixture of old and new. Locals are proud of the heritage Prattville and Autauga County offer, and are working together to make things happen. Prattville is an adventure in good living, a warm blend of hospitality with a genteel lifestyle.

Prattville CityFest displays our pride, and we invite you to join us in celebration. Hundreds of volunteers are contributing their time, talents, and support to stage this festival.

On the banks of the Autauga creek, the day will be filled with live entertainment, children's activities, a health fair, exhibits, good food, and YOU!

